NORRIS A. PREBLE COMPANY, INC.

PLUMBING & HEATING

P.O. BOX 59 MADISON, ME 04950 (207) 696-5581 FAX #

Reviewed for Code Compliance
Inspections Division
Approved with Conditions
Date: _____

September 27, 2017

Michael Russell
City of Portland
389 Congress Street
Permitting & Inspections Dept.
Portland ME 04101

RE: University of New England
772 Stevens Ave.
Portland ME 04101

Attached is requested data to apply for an HVAC permit.

1. Application completed.
2. Plot plan indicating size and location of building and location of all HVAC equipment and distances from property lines - Drawing CX101.
3. The owner is the University of New England.
4. Roof plan CX101 indicating locations of roof top HVAC equipment and drawings MH 103 and MP 102 indicating HVAC interior equipment.
5. Ductwork drawings MH 101, MH 102 and MH 103 are included as well as duct construction standards are included.
6. I have included submittal data for Trane roof top HVAC units RTU-1 & 2. RTU-3 is existing and not part of this contract. I have included submittal data for Cook energy recovery units ERV-1 & 2 as well as the gas fireplaces. One each fireplaces to be located on first and second floor. The venting data for fireplaces is attached to the fireplace submittal. The fireplaces are not scheduled on drawings but I have so noted them on drawings MP 102 and MP 103.
7. All roof top HVAC equipment is mounted on curbs which are part of the submittals.
8. Venting materials are only installed on the fireplaces whereas they are on the interior of the building. These materials and clearances as required by code are so noted and installed as per these requirements.

Sincerely,

NORRIS A. PREBLE COMPANY, INC.

Robert M. Veneziano

Robert M. Veneziano
Treasurer